

[CB's Letterhead containing Name and Address of CB]

# SCOPE CERTIFICATE

Scope Certificate Number [xxxxx]

[CB Name]  
declares that

**[NAME OF CERTIFIED COMPANY]**

License Number [xxxxx]

[Address of certified company]

has been inspected and assessed according to the

**NAME OF STANDARD**  
**- Version X.0 -**

and that products of the categories as mentioned below (and further specified in the product appendix) conform with this standard:

Product categories:

**[Terminology for product categories are provided in ASR-103a Annex to the Scope Certificate Policy – Category Terms. ]**

Processing steps / activities carried out under responsibility of the above mentioned company for the certified products:

**[Terminology for processing categories are provided in ASR-103a Annex to the Scope Certificate Policy]**

This Certificate is valid until: **DD Month YYYY**

Place and Date of Issue  
[Place, DD Month YYYY]

Stamp of the issuing body  
[Image of stamp]

[Standard] Logo  
[Image of logo]

[Authorized Person]

[Signature]

This Scope Certificates provides no proof that any goods delivered by its holder are [Standard] certified. Proof of [Standard] certification of goods delivered is provided by a valid Transaction Certificate (TC) covering them. The issuing body may withdraw this certificate before it expires if the declared conformity is no longer guaranteed. [Optional: A sentence that references the certificate to stipulations of the contract with the licensee and/or clauses of certifier's scope specific stipulations]

Accredited/Licensed by: [name of accreditation body], Accreditation N°: [xxxx]

[If applicable: This electronically issued document is the valid original version]

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[Name of certified Entity ]  
[Standard – full name]

Products Annex to certificate no. **xxxxx**

In specific the certificate covers the following products:

Product Category	Product Details	Material and Material composition <sup>1</sup>	Label Grade

Place and Date of Issue

Stamp of the issuing body

[Standard] Logo

[Signature]

Name of the authorised person

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<sup>1</sup> Material composition is optional

[Name of Certified Entity]  
 [Standard – full name]

Facility Annex to certificate no. **xxxxx**

Under the scope of this certificate the following facilities have been inspected and assessed. The listed processing steps/activities conform with the corresponding criteria of the **[Standard – full name]** for the certified products:

Name of Facility	Address of operation	Processing steps / activities	Type of Relation (Main/ Facility)

Non-Certified Subcontractor Appendix to Certificate no. **xxxxx**

Name of facility	Address of Operation	Processing Steps / Activities

Certified Subcontractor Appendix to Certificate no. **xxxxx**

The following independently certified subcontractors are listed under this scope certificate.

License number	Expiry date	Name of Facility	Address of operation	Processing steps / activities subcontracted	Type of relation

Place and Date of Issue

Stamp of the issuing body

**[Standard]** Logo

[Signature]

Name of the authorised person