

Preferred Fiber Materials Matrix Program Manager

Who we are: Textile Exchange is a global non-profit working to help the fashion and textile industry transform fiber and material production by working with a robust membership of brands, retailers and suppliers to accelerate the use of preferred fibers across the global textile industry.

What we do: In short, we build a community that can collectively accomplish what no individual or company can do alone. We develop, manage, and promote a suite of leading industry standards, as well as collect and publish critical industry data and insights that enable brands and retailers to measure, manage, and track their use of preferred fiber and materials.

How we do it: With a robust membership representing leading brands, retailers, and suppliers, Textile Exchange is positively impacting the climate through accelerating the use of preferred fibers across the global textile industry.

Climate+: With our new Climate+ strategy, Textile Exchange is the driving force for urgent climate action on textile fiber and materials with a goal of 45% reduced CO2 emissions from textile fiber and material production by 2030. By benchmarking the industry and providing actionable tools for improvement, Textile Exchange is driving a race to the top.

Working at Textile Exchange: We work remotely with a team located in 20+ countries. Diverse group of advocates and activists committed to harnessing the strengths of the global textile industry to accelerate change toward climate and other key environmental goals. We work collaboratively on important environmental issues around the world by working and interacting with farming groups, brands, retailers, and environmental experts in the textile and fashion industries around the world. We offer an opportunity to join a cutting-edge global environmental nonprofit and to help strengthen the impact of our organization. Each TEam member is offered a competitive compensation package with paid time off, yearly bonus, opportunities for continuing education, and more.

Introduction

The PFM Matrix is Textile Exchange's tool for holistic assessment of preferred materials in the textile industry. The Matrix pulls together various data sources, as well as knowledge from Textile Exchange's team, on the impacts and risk areas of raw materials and fibers. The tool is intended to inform the industry in material selection decisions and to act as a guide on the direction of travel for improvements in material production in line with Textile Exchange's Climate+ goals.

The manager is responsible for managing the day-to-day running of the PFM Matrix and technical content development. They will also be responsible for stakeholder engagement and management. Specifically reaching out to industry experts, gathering feedback, and managing relationships.

Reports to: Director of Materials

Duties and Responsibilities

1) Managing the PFM Matrix

- Champion the PFM Matrix, ensuring the data, content and webtool are up to date and relevant.
- Manage the datasets of information that feed the PFM Matrix, working to align with Textile Exchange's data strategy and in conjunction with the Data Center.
- Lead on the development of the PFM Matrix methodology, drafting additional indicators as needed, and liaising with industry and internal experts to identify potential improvements.
- Explore the potential for adding additional materials, indicators, or data sources for the tool.
- Lead on scoring of all qualitative indicators, in consultation with content leads, and on normalizing other datasets to fit into the PFM Matrix methodology.
- Lead on the development of the central Textile Exchange supplier listing, finalizing assessment criteria for supplier-specific sustainability differentiation and working with PFM Report lead on collecting information from suppliers.
- Work with the Director of Materials to inform the strategic direction of the tool within the larger Textile Exchange Strategy and Textile Sector.

2) Liaising with Industry Experts

- Represent the PFM Matrix with stakeholders, presenting the tool to various industry stakeholders potentially in high-profile contexts.
- Manage the dedicated PFM Matrix email account and respond to queries in a timely manner.
- Keep abreast of other industry tools and identify potential alignment and synergies with them (e.g. WWF/Google Tool), or other assessment frameworks (e.g. Natural Capital Accounting).

3) Ensuring alignment across Textile Exchange programs

Ensure continual alignment with and develop synergies between Textile Exchange corporate strategy, Climate +, the Data Center, Textile Exchange roundtables, Corporate Fiber and Materials Benchmark (CFMB), etc.

Experience and Qualifications

- A well-rounded understanding of environmental and social issues tied to raw fiber production both generally and specifically to each fiber type.
- Experience working with Tier 4 fiber production.
- Experience with digital tool development, user experience design and testing, and stakeholder engagement preferable.
- Experience with LCA methodologies and accounting challenges.
- Excellent computer skills and experience with Microsoft Office Suite and Wordpress.
- Ability to run data analytics and sophisticated formulas in Excel.
- Excellent stakeholder management and customer service skills.
- Must be detail-oriented, highly organized, and motivated.
- Excellent time management and communication skills.
- Ability to handle multiple projects and deadlines, while maintaining excellent attention to detail.
- The ability to learn new skills and adapt to new software and technologies quickly.
- Ability to think outside the box to creatively problem solve in a new and often contentious space.

Employment Package

Full Time Position, 40 Hours a Week

Location: Virtual/Remote, Global

Annual Salary Range: \$55,000-\$75,000USD (Dependent upon experience)

Start Date: As Soon As Available

How to Apply

Please submit to recruitmentoffice@textileexchange.org with the subject "PFM Program Manager"

1. Resume
2. Cover Letter

Applications will be accepted on a rolling basis. We regret that we will only be able to contact short-listed candidates.

Textile Exchange is committed to creating a diverse environment. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.